

REPORT OF THE REAFFIRMATION COMMITTEE

Part III. Assessment of the Quality Enhancement Plan

The On-Site Review Committee is responsible for evaluating the acceptability of the QEP in fulfilling Core Requirement Twelve. The primary emphasis of the On-Site Review Committee's evaluation of the QEP will be based on the extent to which the institution has provided evidence that it is committed to a course of action that addresses a topic or issue to improve the quality of student learning. The On-Site Review Committee also provides advice and consultation to assist the institution in strengthening its QEP.

A. Brief description of the institution's Quality Enhancement Plan

B. Analysis of the Acceptability of the Quality Enhancement Plan

Use the following questions to guide your analysis of the extent to which the institution's QEP meets the four primary Indicators of Acceptability.

1. **Focus of the Plan.** (1) Has the institution provided a clear and concise description of the critical issue(s) to be addressed? (2) Has the institution described the relationship between the focus of the plan and student learning? (3) Has the institution provided relevant and appropriate goals and objectives to improve student learning? (4) Has the institution provided a comprehensive and clear analysis of the crucial importance of the Plan for improving the learning environment? (5) Has the institution identified the benefits to be derived from the QEP?
2. **Institutional Capability for the Initiation and Continuation of the Plan.** (1) Has the institution provided a time line for implementing and completing the QEP? (2) Has the institution assigned qualified individuals to administer and oversee its implementation? (3) Has the institution provided evidence of sufficient financial and physical resources to implement, sustain, and complete the QEP? (4) Has the institution allocated sufficient academic resources and systems to implement and sustain the outcomes of the Plan? (5) Has the institution established appropriate administrative processes for maintaining the progress of its quality improvements?
3. **Assessment of the Plan.** (1) Has the institution developed means for assessing the success of its QEP? (2) Has the institution identified relevant internal and external measures to evaluate the Plan? (3) Has the institution identified an internal system for evaluating the QEP and monitoring its progress? (4) Has the institution described how the results of the evaluation of the QEP will be used to improve student learning?
4. **Broad Based Involvement of the Community.** (1) Has the institution described the methods used for the development of the QEP? (2) Has the institution demonstrated that all aspects of its community—faculty, staff, students, board members, and administrators—were involved in the development of the QEP?

C. Additional Analysis and Comments for Strengthening the QEP

Use this section to highlight strengths that have not been addressed above and to provide advice to assist the institution in strengthening its QEP.